



**Board of Commissioners  
Regular Meeting  
May 13, 2024  
6:00pm**

|  |   |                        |                          |                           |                              |                           |                           |
|--|---|------------------------|--------------------------|---------------------------|------------------------------|---------------------------|---------------------------|
| <b>1. Call to Order</b>                  | Commissioner Jeffery called the meeting to order at 6:00 pm.  |                        |                          |                           |                              |                           |                           |
| <b>2. Roll Call/Pledge of Allegiance</b> | Present: Commissioners Witteck, Powers, Bird, Sokolowski, Gramann, and Jeffery.<br>Staff: Executive Director Rini, Directors Bachewicz, Hamilton, Scumaci, and Quinn, Superintendent Adamson, and Executive Assistant Greninger.  |                        |                          |                           |                              |                           |                           |
| <b>3. Listening Post</b>                 | None  |                        |                          |                           |                              |                           |                           |
| <b>4. Changes to the Agenda</b>          | None  |                        |                          |                           |                              |                           |                           |
| <b>5. Consent Agenda</b>                 | <p>Commissioner Powers made a motion to accept the consent agenda as read.</p> <ul style="list-style-type: none"> <li>A. Approval: Special Meeting Minutes: April 19, 2024</li> <li>B. Approval: Regular Minutes: April 22, 2024</li> <li>C. Ratify: April 2024 Bills</li> </ul> <p>Seconded by Commissioner Bird. Voice Vote. All in favor, none opposed. Motion Passes 6-0-0.</p> <p>Commissioner Sokolowski made a motion to approve the consent agenda as read. Seconded by Commissioner Witteck.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Commissioner Bird: Aye</td> <td style="width: 50%;">Commissioner Powers: Aye</td> </tr> <tr> <td>Commissioner Gramann: Aye</td> <td>Commissioner Sokolowski: Aye</td> </tr> <tr> <td>Commissioner Jeffery: Aye</td> <td>Commissioner Witteck: Aye</td> </tr> </table> <p>Motion Passes 6-0-0</p> | Commissioner Bird: Aye | Commissioner Powers: Aye | Commissioner Gramann: Aye | Commissioner Sokolowski: Aye | Commissioner Jeffery: Aye | Commissioner Witteck: Aye |
| Commissioner Bird: Aye                   | Commissioner Powers: Aye  |                        |                          |                           |                              |                           |                           |
| Commissioner Gramann: Aye                | Commissioner Sokolowski: Aye  |                        |                          |                           |                              |                           |                           |
| Commissioner Jeffery: Aye                | Commissioner Witteck: Aye   |                        |                          |                           |                              |                           |                           |
| <b>6. Annual Board Officers</b>          | <ul style="list-style-type: none"> <li>A. Nominate and Elect President Pro Tem</li> </ul> <p>Commissioner Gramann made a motion to elect Commissioner Sokolowski as President Pro Tem. Seconded by Commissioner Powers. Voice Vote. All in favor, none opposed. Motion Passes. President Pro Tem was passed the gavel and took control of the meeting.</p> <p>President Pro Tem Sokolowski asked for a nomination for President of the Board. Commissioner Bird nominated Commissioner Jeffery for Board President. Discussion of nomination. Commissioner Powers made a motion to elect Commissioner Jeffery as President of the Board. Commissioner Witteck seconded.</p> <p>Roll Call Vote:</p>  |                        |                          |                           |                              |                           |                           |

Commissioner Bird: Aye  
 Commissioner Gramann: Aye  
 Commissioner: Jeffery: Aye  
 Motion Passes 6-0-0

Commissioner Powers: Aye  
 Commissioner Sokolowski: Aye  
 Commissioner Witteck: Aye

Newly elected Board President Jeffery asked for nominees for Vice President of the Board. Commissioner Bird nominated Commissioner Gramann for Vice President. Discussion of nomination. Commissioner Powers made a motion to elect Commissioner Gramann for the office of Vice President of the Board. Seconded by Commissioner Witteck.

Roll Call Vote:

Commissioner Bird: Aye  
 Commissioner Gramann: Aye  
 Commissioner: Jeffery: Aye

Commissioner Powers: Aye  
 Commissioner Sokolowski: Aye  
 Commissioner Witteck: Aye

Motion Passes 6-0-0

B. Commissioner Gramann made a motion to appoint:

- Sue Rini, Executive Director, as Board Secretary
- Lisa Scumaci, Director of Finance and IT, as Treasurer
- Ancel Glink as Corporate Counsel, based on the discussion in the Committee of the Whole Meeting

Seconded by Commissioner Sokolowski.

Roll Call Vote:

Commissioner Bird: Aye  
 Commissioner Gramann: Aye  
 Commissioner: Jeffery: Aye

Commissioner Powers: Aye  
 Commissioner Sokolowski: Aye  
 Commissioner Witteck: Aye

Motion Passes 6-0-0

C. Standing Committee Assignments

Finance Committee

Commissioner Powers  
 Commissioner Sokolowski

Personnel & Policy

Commissioner Gramann  
 Commissioner Witteck

Parks & Facilities

Commissioner Bird  
 Commissioner Gramann

Commissioner Bird made a motion to approve the 2024 Standing Committees as discussed. Seconded by Commissioner Powers. Voice Vote. All in favor, none opposed. Motion passes.

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| <p><b>7. Discussion Items</b></p> | <p>A. Introduction of Open Board Position Candidates<br/> Three individuals have expressed interest in the open Board position. Commissioner Jeffery spoke with each of them on the phone and invited them to come to this meeting to introduce themselves.</p> <ul style="list-style-type: none"> <li>• Adam Parisi has lived in Carol Stream for 12 years. He has three children, and they have been involved with the Park District. Adam is the CFO of Park Ridge-Niles School District 64, so he is familiar with Fund Accounting.</li> <li>• Robyn Nielsen is a teacher at Glenbard North High School. She has lived in Carol Stream for 12 years, and has two children. The children are involved in many areas of the Park District. Robyn is active with the PTA and would like to give back to the Park District.</li> <li>• Brett Sprague grew up in Carol Stream and is raising his 2 children here. They are involved in many programs. Brett worked for the Park District as a teenager and advanced to Supervisor, helping to open Fountain View Recreation Center in 2014. Brett currently works at Naperville Park District and wants to grow the future of Carol Stream Park District.</li> </ul> <p>Commissioner Sokolowski asked if they have a passion for the Park District. He said being appointed is easy. When this appointed term ends, will you be willing to pick up a packet and take the necessary steps to be added to the ballot for the next election? All three answered in the affirmative. Commissioner Sokolowski asked for their thoughts on a particular area where the park district could do better.</p> <ul style="list-style-type: none"> <li>• Adam Parisi said weather dictates our activities. Armstrong Park floods. He said we need to take care of our facilities and utilize them as much as possible with the competition for space.</li> <li>• Robyn Nielson wants to make sure we provide equitable programming, getting everyone involved, getting the community involved, and seek feedback.</li> <li>• Brett Sprague said his vision for success is to follow the Park District Mission, grow opportunities for all ages, and be on the forefront of trends and new opportunities.</li> </ul> <p>Commissioner Gramann said getting the signatures for re-election is a pain, but you get to visit with your friends, neighbors, go to sporting events, church, etc. to get the signatures. It's not hard to talk to people, especially when you love being on the Board.</p> <p>Commissioner Witteck said you really have to take the time commitment seriously. There is a lot of reading and learning, it's not just the Monday night meetings. She said it's not too hard to get the signatures.</p> |

Commissioner Bird said he appreciates you stepping up. We need volunteers who show up; we need new volunteers for the Board. It's fun to be involved and very fulfilling.

Commissioner Jeffery said we do enjoy volunteering. We are looking for the next generation for the Board. She added that even if not selected for this Board Vacancy, you could run for a seat at the next election. Commissioner Jeffery thanked the candidates for coming to the meeting.

Commissioner Powers left the meeting at 6:42.

**B. Performance Against Organizational Goals - First Quarter**

Executive Director Rini reviewed the Organizational and Department Goals that were developed during the budget process. This will be done every quarter, so perhaps we can reduce the Bi-Monthly Report to a Monthly Report. We are making good progress on the goals and some are already completed. Commissioner Sokolowski asked is we are affected by the changes to FSLA. Executive Director Rini said we have six employees who will be impacted. There is a wage scale review underway, which has to be completed by August in order to prepare the 2025 budget. The overall impact will probably reach \$200,000 with FICA, IMRF, etc.

Commissioner Sokolowski commented that the installation of the Armstrong Park pickleball court was completed quickly. Director Hamilton said the good weather made that possible; Walter Park is ahead of schedule as well. Executive Director Rini added that the DCEO grant was awarded in February, so we had to move fast to allocate the funds to an appropriate project. We plan on inviting our Senators and Representatives who represent that part of Carol Stream. Commissioner Witteck asked about the Fitness Membership packages being redesigned. Director Bachewicz reminder her about the Fitness Report from January where Supervisor Dodd-Bell talked about the packages being corrected in Active Net. We audit the family accounts in the data base to verify there are two or more people, otherwise they are switched to an individual membership.

**C. Capital Improvement Plan - First Quarter 2024**

The Capital Improvement Plan has been updated with Capital Projects based on the priority exercise the Board conducted in January. The Capital Improvement Plan also includes items on our Repair and Replacement Plans. We shared this plan with our legislators at the Legislative Conference last week and will share it with our intergovernmental partners as well.

Commissioner Sokolowski asked about the 39 passenger bus. Executive Director Rini said the Foundation has decided to help raise funds to replace the bus. We will also be using special recreation funds, so our capital outlay will only be approximately \$50,000. Commissioner Jeffery asked about Evergreen Gym. Executive Director Rini explained the IGA calls for us to share in 50% for the floor, which will be replaced in December. The bid came in low, but inspection of the gym revealed there are vents that are deteriorating and need to be replaced. The brickwork will bring our share of the repair to the

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|                               | <p>amount we originally budgeted for the floor, so essentially, we are in good shape with the amount we budgeted for Evergreen Gym.</p> <p>D. Weekly Happenings</p> <ul style="list-style-type: none"> <li>• Carol Stream Parks Foundation Board Member Hybl reported that the annual Duck Race is scheduled for June 22 at Coral Cove Water Park. The time has been moved up to 4pm so more people can watch the race. This is our biggest fundraiser of the year; over 1,000 ducks were sold last year. The Foundation was able to donate \$9,000 to the Park District in March for the scholarship fund.</li> <li>• Commissioner Gramann attended the Intergovernmental Meeting last week with Executive Director Rini. Mayor Saverino was disappointed in the lack of attendance; problem solving includes moving the meetings back to evenings and providing a two year calendar. Highlights from the meeting included progress toward bringing Lake Michigan water into DuPage County, mental health awareness and assistance, changes to Hawk Hollow school on Gerber Road, a new Superintendent for West Chicago High School District 94, a major upgrade planned for Benjamin School District 25, and the work planned after the Glenbard referendum passed.</li> <li>• Commissioner Witteck attended Candyland with her grandchildren. While it was windy, the kids had a blast.</li> <li>• Commissioner Jeffery thanked the Parks Department for planting the tree dedicated to her father at Tedrahn Park (commonly called the orange park).</li> <li>• Director Hamilton said we appear to have a leak at the Coral Cove body slide splash pool. Staff has been digging under the slides to find the leak.</li> </ul> |
| <p><b>8. Action Items</b></p> | <p>A. Approval: Re-Plastering Pools – Change Order #1 – Replacing Tiles<br/> The underwater tiles create lane lines for swimmers in the lap pool and are also on the steps into both pools. These special porcelain tiles withstand pool chemicals and a pool environment for years to come. Director Hamilton said the pool work is warrantied for one year on the product and two years on the labor. The work will be completed during the annual shut down in August and the IGA with Glenbard is helping to pay for the work.</p> <p>Commissioner Witteck made a motion to approve a Change Order for \$65,000 with One Stop Pool Care, Lincolnshire, IL, to replace all tiles during the pool re-plastering project in the 8-lane lap pool and the therapy pool at the Fountain View Recreation Center. Seconded by Commissioner Bird. Voice Vote. All in favor, none opposed.<br/> Motion passes.</p> <p>B. Adopt Personnel Policy Manual</p>   |



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|  | <p>Director Quinn said the last time the Personnel Policy Manual was adopted was in 2022, but there have been many updates to Illinois law that resulted in the need to amend our policy manual.</p> <p>Commissioner Sokolowski made a motion to adopt the Carol Stream Park District, Personnel Policy Manual, 2024 edition. Seconded by Commissioner Gramann. Voice Vote. All in favor, none opposed. Motion passes.</p> |
| <b>9. Closed Session</b>                       | None   |
| <b>10. Action Pertaining to Closed Session</b> | None   |
| <b>11. Adjournment</b>                         | Commissioner Sokolowski made a motion to adjourn the meeting. Seconded by Commissioner Witteck. Voice Vote taken. Motion passed 5-0-1. Meeting adjourned at 7:31 pm.   |

  
President  
Jacqueline Jeffery

  
Secretary  
Sue Rini

June 10, 2024  
Date